

**Govt. of Bihar**  
**Health Department**  
**Bihar State AIDS Control Society**

6<sup>th</sup> Floor, Swasthya Bhawan,  
Sheikhpura, Patna-800014. Ph.: 0612-2290278  
E-mail: ddprocure\_bsacs@bihar.gov.in

**Invitation of Bid for Empanelment of Agency for**  
**Rate Contract of Printing and Supply of various Registers, Cards, Forms & IEC Materials**  
**for Bihar State AIDS Control Society (BSACS)**

Bihar State AIDS Control Society, Patna is an autonomous body constituted for implementing National AIDS Control Programme(NACP). Sealed Bids are invited under two bids system (Technical Bid & Financial Bid) for empanelment of experienced & registered Agency, Company, distributors or their authorized representative for rate contract of printing and supply of various modules, registers, cards etc. and other IEC Materials for Bihar State AIDS Control Society, Bihar(BSACS), for the period of 2 years from the date of agreement. The agency putting up the Bid should have minimum 3(three) years of experiences in rendering similar type of services.

1. The detailed tender documents including terms and conditions, eligibility, quantity and Bid form can be obtained from the Procurement cell of Bihar state AIDS Control Society, Patna on all working days (Monday to Friday) between 11.00 hours and 16.00 hours. **It may also be downloaded from the website of BSACS ([bsacs.bihar.gov.in](http://bsacs.bihar.gov.in)).**

2. **Schedule of Selection Process:**

| S.N. | Event Description                           | Timeline               |
|------|---------------------------------------------|------------------------|
| 1.   | Pre Bid Meeting                             | 25.08.2026 at 04:30 PM |
| 2.   | Closing Date and Time for Submission of Bid | 07.09.2026 at 03:00 PM |
| 3.   | Date and Time for opening of Technical Bid. | 07.09.2026 at 04:00 PM |
| 4.   | Date and Time for opening of Financial Bid. | TO BE INFORMED LATER   |

3. **The bid must be submitted through Courier/Speed Post/Registered Post only at Dispatch Section of Bihar State AIDS Control Society.** Bids submitted by hand or by any other means will not be accepted. The Society will not be responsible for any postal delay.
4. The technical bid will be opened as per above mentioned timeline in presence of the bidders or their authorized representatives who choose to attend. The financial bids of the technically qualified bidders will be opened as per above mentioned timeline in presence of the bidders or their authorized representatives who choose to attend.
5. In the event of the date specified for bid receipt and opening being declared as a holiday for BSACS, the due date for submission of Bids and opening of Bids will be the following working day at the appointed times.

Bihar State AIDS Control Society reserves the rights to accept or reject any or all tender or change the terms and condition of bid or cancel the bid without assigning any reasons at any journey stage of this IFB.

*(Signature)*  
14/08/24

**Additional Project Director**

To,

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dear Sir/Madam,

**Sub: Invitation of Bid for Empanelment of Agency for Rate Contract of Printing and Supply of various Registers, Cards, Forms & IEC Materials for Bihar State AIDS Control Society (BSACS)**

Bihar State AIDS Control Society, Patna is an autonomous body constituted for implementing National AIDS Control Programme (NACP). Sealed Bids are invited under two bids system (Technical Bid & Financial Bid) for empanelment of experienced & registered Agency, Company, distributors or their authorized representative for rate contract of printing and supply of various modules, registers, cards etc. and other IEC Materials for Bihar State AIDS Control Society, Bihar(BSACS), for the period of 2 years from the date of agreement.

The agency putting up the Bid should have minimum 3(three) years of experiences in rendering similar type of services.

**1. Bid price**

- a) The contract shall be for the full quantity as described above. Corrections, if any, shall be made by crossing out, initialing, dating and rewriting.
- b) All duties, taxes and other levies including GST payable by the contractor under the contract shall be included in the total price.
- c) GST should be clearly mentioned separately in terms of percentage and amount in the price sheet.
- d) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- e) The prices shall be quoted in Indian Rupees only.
- f) Each bidder shall submit only one Bid.
- g) Financial Bids must be submitted on the letterhead of the bidder in the format provided with this letter **(Annexure-II)**. Bid/s which is not submitted on the letter head will not be considered for financial evaluation. Corrections, if any, shall be made by crossing out, initialing, dating and rewriting.

**2. Eligibility Criteria**

- a) The agency putting up the quotation should have minimum 03 (three) years of experiences in rendering similar type of services from the date of opening of tender.
- b) The agency putting up the quotation should having its registered Office/ Shops within the Patna Municipal area.
- c) The agency putting up the quotation should have minimum Annual Turnover of Rs 50,00,000/- (Fifty Lakh) in the last four F.Y. 2022-23,2023-24 and 2024-25.

**Documents required to be submitted along with the Technical bid (Envelope A).**

| Eligibility Criteria for the Bider                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Mandatory Documents                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| The Bidder should be established firm/agency/society/trust registered under Shops & establishment Act, Companies Act 1956/2013 or Society/Trust registration Act and should have been in operation for a period of at least 3 years.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | <p><b>For Company-</b> Copy of the Certificate of Incorporation issued by the Registrar of Companies (ROC) under companies act 1956/2013.</p> <p><b>For Partnership Firm-</b> Registration Certificate issued by registrar of firm under partnership act 1932.</p> <p><b>For Society/Trust-</b> Certificate issued under society registration act 1860/Indian Trust Act 1882.</p> <p><b>For Proprietorship firm-</b> Certificate issued under shop and establishment act.</p> |
| 2. The bidder should have experience of printing and supply of different types of materials or similar types of services in the last three (03) financial years to Central or State Government/ Semi Government/ Public Sector Units (PSU)/ Autonomous Institution/organization                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Copy of work order and experience certificate from the contracting agency (Central or state Government /Semi-Government /Public Sector Units (PSU))/ Autonomous Institution/ organization.                                                                                                                                                                                                                                                                                    |
| 3. Copy of the PAN card.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Self Attested Copy of PAN Card                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| 4. Copy GST Registration Certificate                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Self Attested Copy of GST Registration Certificate                                                                                                                                                                                                                                                                                                                                                                                                                            |
| 5. The bidder/agency should have valid Factory License issued by Labour Department, Gob.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Self attested copy of valid Factory License issued By Labour Department, Gob.                                                                                                                                                                                                                                                                                                                                                                                                 |
| 6. Copy of Income Tax Return for the last three financial years (2023-24 2024-25 & 2025-26).                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Copy of Income Tax Return for the last three assessment years (2023-24 2024-25 & 2025-26).                                                                                                                                                                                                                                                                                                                                                                                    |
| 7. Copy of Audited profit and loss account and balance sheet for the last three years (2022-23, 2023-24 & 2024-25).                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Audited Balance sheet & profit & loss for Company or Agency for the last three years (2022-23, 2023-24 & 2024-25).                                                                                                                                                                                                                                                                                                                                                            |
| 8. Earnest Money Deposit (EMD) as per mentioned in the tender documents.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Demand Draft of Rs 1,50,000.00 issued by a local Nationalized Bank in the Name of Project Director, Bihar State AIDS Control Society, Patna payable at Patna towards Earnest Money Deposit (EMD) as per mentioned in the tender documents.<br>Non-payment of EMD will result in rejection of the bid.                                                                                                                                                                         |
| 9. The Bidder must not be<br>1. Blacklisted / banned/ convicted by any court of law for any criminal or civil offences/ declared ineligible by any entity of any State Government or Govt. of India or any local Self Government body or public undertaking in India for participation in future bids for unsatisfactory performance, corrupt fraudulent or any other unethical business practices or for any other reason during the last 03 years from the last date of submission of bids, and<br>2. No criminal/ vigilance case related to cheating, forgery, criminal breach of trust, theft and prevention of corruption act is pending in any court of law against the bidder.<br>3. The bidder shall declare all ongoing litigation it is involved in with any government agency/ state/ central department / PSU. | Copy of the Affidavit sworn before Public Notary/ Executive Magistrate.                                                                                                                                                                                                                                                                                                                                                                                                       |
| 10. Copy of Tender Documents                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Self Attested Copy of Tender Documents                                                                                                                                                                                                                                                                                                                                                                                                                                        |

### 3. Documents required to be submitted along with the Technical bid (Envelope A).

| S.N. | Eligibility Criteria for the Bider                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Mandatory Documents                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
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| 1.   | The Bidder should be established firm/agency/society/trust registered under Shops & establishment Act, Companies Act 1956/2013 or Society/Trust registration Act and should have been in operation for a period of at least 3 years.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | <p><b>For Company-</b> Copy of the Certificate of Incorporation issued by the Registrar of Companies (ROC) under companies act 1956/2013.</p> <p><b>For Partnership Firm-</b> Registration Certificate issued by registrar of firm under partnership act 1932.</p> <p><b>For Society/Trust-</b> Certificate issued under society registration act 1860/Indian Trust Act 1882.</p> <p><b>For Proprietorship firm-</b> Certificate issued under shop and establishment act.</p> |
| 2.   | The bidder should have experience of printing and supply of different types of materials or similar types of services in the last three (03) financial years to Central or State Government/ Semi Government/ Public Sector Units (PSU)/ Autonomous Institution/organization                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Copy of work order and experience certificate from the contracting agency (Central or state Government /Semi-Government /Public Sector Units (PSU))/ Autonomous Institution/ organization.                                                                                                                                                                                                                                                                                    |
| 3.   | Copy of the PAN card.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Self Attested Copy of PAN Card                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| 4.   | Copy GST Registration Certificate                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Self Attested Copy of GST Registration Certificate                                                                                                                                                                                                                                                                                                                                                                                                                            |
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| 9.   | <p>The Bidder must not be</p> <ol style="list-style-type: none"> <li>1. Blacklisted / banned/ convicted by any court of law for any criminal or civil offences/ declared ineligible by any entity of any State Government or Govt. of India or any local Self Government body or public undertaking in India for participation in future bids for unsatisfactory performance, corrupt fraudulent or any other unethical business practices or for any other reason during the last 03 years from the last date of submission of bids, and</li> <li>2. No criminal/ vigilance case related to cheating, forgery, criminal breach of trust, theft and prevention of corruption act is pending in any court of law against the bidder.</li> <li>3. The bidder shall declare all ongoing litigation it is involved in with any government agency/ state/ central department / PSU.</li> </ol> | Copy of the Affidavit sworn before Public Notary/ Executive Magistrate.                                                                                                                                                                                                                                                                                                                                                                                                       |
| 10.  | Copy of Tender Documents                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Self Attested Copy of Tender Documents                                                                                                                                                                                                                                                                                                                                                                                                                                        |

### 3. Documents required to be submitted along with the Technical bid (Envelope A).

| S.N. | Eligibility Criteria for the Bidder                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Mandatory Documents                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
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| S.N. | Eligibility Criteria for the Bidder                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Mandatory Documents                                                                                                                                                                                                                                                                                                                                                                                                                                        |
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| 9    | The Bidder must not be<br>1. Blacklisted / banned/ convicted by any court of law for any criminal or civil offences/ declared ineligible by any entity of any State Government or Govt. of India or any local Self Government body or public undertaking in India for participation in future bids for unsatisfactory performance, corrupt fraudulent or any other unethical business practices or for any other reason during the last 03 years from the last date of submission of bids, and<br>2. No criminal/ vigilance case related to cheating, forgery, criminal breach of trust, theft and prevention of corruption act is pending in any court of law against the bidder.<br>3. The bidder shall declare all ongoing litigation it is involved in with any government agency/ state/ central department / PSU. | Copy of the Affidavit sworn before Public Notary/ Executive Magistrate.                                                                                                                                                                                                                                                                                                                                                                                    |
| 10   | Copy of Tender Documents                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Self Attested Copy of Tender Documents                                                                                                                                                                                                                                                                                                                                                                                                                     |

**4. Documents required to be submitted along with the Financial bid (Envelope B)**

- a) Financial Bid on the letterhead of the bidder according to the format attached with the tender documents (Annexure II)

**5. Performance guarantee-**

The successful bidder will submit the performance security for 10% of the total contract value in the form of Demand Draft/ Bank guarantee issued by a local nationalized bank in favor of Project Director, Bihar State AIDS Control Society, Patna payable at Patna within 07 (seven) days after awarding the work valid up to ninety (90) days after the date of completion of 03 years of warranty or all contractual obligations by the contractor.

**6. SCOPE OF THE WORK(SoW)**

1. The Bihar State AIDS Control Society, intends to empanelled ~~an~~ agencies for rate contract of printing and supply of various modules, register, cards etc. and Various IEC Materials to its office and its District facilities /Medical Colleges & Hospital/any other places of all the 38 districts in the state of Bihar.
2. The detailed specifications of the various modules, register, cards etc. are mentioned in Annexure-II
3. The empanelled agencies shall charge for the printing and supply of various modules, register, cards etc. as per the rate discovered through this tender, for the period of the contract.
4. The BSACS shall be paying the same to the agency, which includes but not limited to the cost of paper of the required specification of item(s), charges for translation (if any applicable) lamination (if any applicable), color printing, binding, packaging and transportation to the office of the BSACS and District facilities /Medical Colleges & Hospital/any other places of all the 38 districts in the state of Bihar, all applicable taxes and duties, excluding Goods & Services Tax(GST). GST will be paid by the BSACS as per the prevailing rate(s) under GST Act 2017.
5. The empanelled agencies shall be required to make sure that there is no deviation of any sorts in any of the terms and specifications of the modules, register, cards etc. (if not communicated otherwise from the BSACS to the agency), printing at different points of times or dispatched to the multiple districts at the same time or different point of time. Any deviation from which, will lead to penalties being levied on the agency, as mentioned in this tender document and therefore in the contract document signed with the BSACS.
6. The empanelled agencies will be required to share the sample to BSACS, of the printed modules, register, cards, IEC materials etc. for approval. In case, of any issue(s) in the sample provided by the agency, the modified or corrected sample will be required to be submitted back to BSACS for final approval. Once approved by BSACS, the agency shall print the order quantities and dispatch to the BSACS and District facilities /Medical Colleges & Hospital/any other places of all the 38 districts in the state of Bihar, as per timelines specified in the purchase orders (POs).
7. In case, due to transit loss, damage, accident or any other reasons the required quantity of the modules, register, cards IEC materials etc. delivered to the BSACS or any or all the offices of the facility/facilities level differ from the order quantities mentioned in the purchase orders(POs); additional quantities shall be provided by the agency at no extra cost to the BSACS or the concerned facilities.

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8. The empanelled agencies shall ensure the packing of the modules, register, cards, IEC materials etc. in a manner to prevent their damage or deterioration during transit to the final destination (to the BSACS or the concerned facilities of all the 38 districts in the state of Bihar). The packing shall be sufficient to withstand rough handling, rain, water, sun and other threats during transit and open storage. Packing case size and weights shall be taken into consideration, where applicable, the remoteness of the goods' final destination and the absence of heavy handling facilities at all points of transit. In addition, the agency shall also make necessary arrangement for the smooth transportation of goods up to the final destination
9. The agency shall be required to make separate packages for each consignee. Each package should be marked/stickered properly on three sides, mentioning the following:
  - Brief description of the goods, including number in each package.
  - Contract/work order number and date
  - Place of the origin of goods.
  - Agency's name and address
  - Consignee's name and full address and
10. The cost for test of quality of sample of the modules, register, cards etc. as per the purchase orders (POs), shall be borne by the agency, and the BSACS shall be deducting the equivalent amount from the Invoices raised by the agency. Appropriate penalties shall be applicable on the agency, as per quality of the modules, register, cards etc. rated by the Quality Testing Agency.
11. The stamp duty & registration charges, if any, on the contract agreement levied by the Govt. (Central or State), or any other statutory body, shall be paid by the empanelled agencies as applicable.
12. The design, concept, messages, pictures, creatives, etc. provided to the agency by the BSACS or concerned Government Healthcare Facility or Health Department Office in the District, shall be the sole property of the BSACS or concerned Government Health care Facility or Health Department Office in the District and, as such, the concerned agency shall not have any right to alter or use the same anywhere else.

## 7. Award of Contract

1. The BSACS reserves the right to accept in part or in full any tender or reject any tender(s) without assigning any reason or to cancel the tendering process and reject all tenders at any time prior to award of contract, without incurring any liability, whatsoever to the affected bidder(s).
2. The bidder shall within 7 days of issue of the Work Order, give his acceptance.
3. The final selection of the agency shall be as per the Least Cost Selection (LCS) method, and agency will be empanelled as per the below mentioned method.
  - a. **Discovery of L1 Rates:** The financial bids of all technically qualified agencies will be opened. The lowest rates (L1) discovered item-wise will be considered the benchmark L1 rate.
  - b. **Matching L1 Rates:** All other technically qualified agencies (such as L2, L3, etc.) will be given an unconditional opportunity to match the discovered L1 rates. Agencies that agree to work on L1 rates in writing will be empanelled. [1, 2, 3, 4].
  - c. **Distribution of Work:** Empanelment does not guarantee to allot work to empanelled agency/agencies. The Society reserves the right to give preference to the agency who quotes the lowest (L1) minimum cost (excluding GST) for item(s) under the "Notice Inviting Tender

for Rate Contract of Printing and Supply of various Modules, Registers, Cards etc and IEC Materials. for Bihar State AIDS Control Society (BSACS)".

4. The BSACS will notify the successful bidder(s) in writing by issuing a Work Order, that its tender has been accepted, briefly indicating there in the essential details like description of item(s) and corresponding prices accepted, subject to the contract agreement to be signed between the parties having the terms and conditions etc., therein.
5. In case, the agency denies/fails to honour the contract/Work Order, the BSACS shall be at freedom to award the work to other empanelled responsive bidders to supply the item(s) as per requirement and for said denial/failure if any, the EMD/Performance Guarantee of the concerned selected bidder will be forfeited.
6. The BSACS reserves the right at the time of Contract award and/or during validity of contract, to increase or decrease the scope of services without any change in unit price or other terms and conditions.
7. The successful bidder must furnish to the BSACS the required Performance Security (PS), before executing the contract/signing of the contract document positively failing which the EMD will be forfeited and the award will be cancelled, and bidder will be blacklisted.

#### **8. Payments**

- a. The prices quoted by the agency/bidder shall include all applicable taxes and duties, excluding Goods & Services Tax (GST). If applicable, GST will be paid by BSACS, as per the prevailing rates.
- b. The payment will be made to the agency by the BSACS, as per the purchase order(s), against the invoices (as prescribed under GST Act) raised for the services provided.
- c. The agency will be required to submit the invoices to the BSACS or the authority decided by BSACS for processing the payment along with the proof of receipts and delivery challans of the modules, register, cards etc and other IEC Materials. delivered to the offices of the BSACS and offices of any or all the concerned facility/facilities of any one or all 38 districts in the state of Bihar.
- d. The agency will raise its invoices (as prescribed under GST Act) upon completion of as mentioned in the purchase order (POs) raised by the BSACS and the invoices must be submitted to BSACS duly accompanied by evidences of services provided. The payment will be subject to TDS as per Income Tax Rules/GST (if applicable) and other statutory deductions as per applicable laws.
- e. The cost of test of quality of sample of the modules, registers, cards etc and other IEC Materials. as per the purchase orders (POs), shall be borne by the agency, and the BSACS shall be deducting the equivalent amount from the Invoices raised by the agency.
- f. The payments will be made by BSACS through PFMS or any other mode as directed by BSACS upon the receipt of invoice along with challans from the agency and confirmation of supplied items by concerned location, after necessary verifications & deducting penalties (if any). 80% of the payment will be made after receipt of the invoice along with challans and confirmation of supplied items by concerned location, while balance 20% of the payment will be made after receipt of quality testing report of delivered modules, registers, cards etc and other IEC materials. from Central Pulp and Paper Research Institute, Saharanpur/TUV-SUD South Asia Pvt. Ltd., New Delhi - 110020, after necessary verifications & deducting penalties (if any).

## 9. Performance Review, Incentives & Penalty Provisions.

Agency performance would be evaluated based upon identified Key Performance Indicators (KPIs) listed below. The parameters will be used to assess the performance of the agency and penalty will be applied as and when required, upon commissioning of the services.

Besides other consequential action, the penalties would be imposed for each occurrence as per details mentioned in the sub- identified Key Performance Indicators (KPIs) listed below.

| Clauses                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Penalty                                                                                                                                                                                                                     |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 8. Delay in delivery for printing and supply of modules, registers, cards etc and other IEC materials. at the designated locations.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Payment of 0.5% per day will be deducted from the billed value against delayed quantities in delivery of modules, register, cards etc and other IEC materials. to the designated location from the scheduled delivery date. |
| 9. In case of mismatch in specification of sample by the testing laboratory regarding the quality of material supplied, payment will be deducted from total bill amount on the basis of average (cover & inner pages) quality grading as follows:<br>a. 95-99% quality-Deduction of 2.5% in payment of total invoice amount.<br>b. 90-94.9% quality-Deduction of 5% in payment of the total invoice amount.<br>c. 85-89.9% quality-Deduction of 7.5% in payment of the total invoice amount.<br>d. 80-84.9% quality-Deduction of 10% in payment of the total invoice amount.<br>If the quality is less than 80%, the work order will be cancelled and amount paid to the agency, will be recovered from the Performance Security (PS). |                                                                                                                                                                                                                             |

## 10. Sub contracts

Sub-letting/Sub-contracting of the contract would not be allowed under any circumstances and contract may be terminated in case the agency sublets or sub-contracts its liabilities/responsibilities/obligation to other. Penal action shall also be taken against the agency.

## 11. Empanelment of bidders

- Empanelment will be valid for a period of 24 (Twenty Four) months from the date of empanelment. It may be extended for a further period of one year with mutual consent.
- Empanelled Bidders shall have to enter into a written agreement with Society to honour terms and conditions of Tender Documents
- and adherence to fair trade practices in executing the Work Order placed by the Society. Further there is no fixed commitment for the obtaining the services under the empanelment list. Work order will be given as per the requirements of the Society from time to time during the contractual period.

## 12. Termination of Contract

- a. Any bidder found to be involved in fraudulent practices (misrepresentation or omission of facts or suppression/hiding of facts or disclosure of incomplete facts), in order to secure eligibility to the bidding process during the submission of bid or after release of Work Order or agreement formalization, shall be liable for punitive action amounting to blacklisting of the bidder, including the forfeiture of concerned EMD (Bid Security) and/or Performance Security also.
- b. The BSACS, without prejudice to any other contractual rights and remedies available to it, shall by written notice of default sent to the agency, terminate the contract in whole or in part, if the agency fails to perform services as specified in the present contract read with the terms of the contract agreement or any other contractual obligations within the time period specified in the contract and the firm may be blacklisted, consequently the performance security may be forfeited
- c. In the event the BSACS terminates the contract in whole or in part, the BSACS may carry out risk purchase of services similar to those cancelled, with such terms and conditions and in such manner as it deems fit and the agency shall be liable to the BSACS for the extra expenditure, if any, incurred by the BSACS for arranging such services.

### d. Termination by Mutual Consent

In the event the BSACS & agency mutually agrees reasonably to terminate the contract, either party shall give 30 days' written notice to the other party and after the consent of both parties agreement may be terminated without any Legal or Financial Obligation on any Party to the contract.

## 13. Validity of Bids

Bids shall remain valid for a period of not less than 120 days after the deadline date specified for submission. The bidder shall not be entitled to modify, vary, revoke or cancel his bid during the said period.

## 14. Pre-Bid Meeting

In order to provide response to any doubt regarding terms and conditions, specification & description or any other matter given in the tender document, a pre-bid meeting has been scheduled to be held in the office of BSACS as per details given hereunder:

|              |                                                                                                                           |
|--------------|---------------------------------------------------------------------------------------------------------------------------|
| Date & Time: | 25.08.2026 (Tuesday) at 4:00 PM                                                                                           |
| Venue:       | Chamber of Project Director, Bihar State AIDS Control Society 6 <sup>th</sup> Floor Swasthya Bhawan, Sheikhpura, Patna-14 |

## 15. Submission of Bid:

The last date and time for submission of the completed bids (Technical & Financial) is 15.00 hrs on September 07, 2026. The bid must be submitted through Courier/Speed Post/Registered Post only at Dispatch Section of Bihar State AIDS Control Society. The bid submitted by hand or any other means will not be accepted. The Society will not be responsible for postal delay. The Technical Bid and the Price Bid should be sealed by the bidders in separate covers super scribing with "Technical Bid" or "Price Bid" and "Tender Opening Date". Both the sealed covers are to be put in a bigger cover which should also be sealed and duly super scribed with "Annual Rate Contract for Promotional Items and Events Materials" to Bihar State AIDS Control Society".

#### 16. Tender Opening

Technical bid will be opened on the last day of submission of bid (i.e. on September 07, 2026) at 16.00 hrs in presence of the bidders or their authorized representatives who choose to attend. The opening of financial bids will be informed to technically qualified bidder/s.

In the event of the date specified for bid receipt and its opening being declared as a holiday for BSACS, the due date for submission of Bids and opening of Bids will be the following working day at the appointed time.

Bihar State AIDS Control Society reserves the rights to accept or reject any or all tender or change the terms and condition of bid or cancel the bid without assigning any reasons at any journey stage of this IFB.

*Signature*  
14/08/2026

**Additional Project Director**

| S.No. | Name of Item | Item wise Specifications                                                                                                                                                                                                                                                                 | Expected Quantity | Unit     | Cost Per Unit exclusive GST | GST @ | Cost Per Unit inclusive GST |
|-------|--------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|----------|-----------------------------|-------|-----------------------------|
| 4     | Register II  | Size-8.5"x11",Cover-300 GSM Art board, multi colour both side printing with lamination, Text pages-100 GSM Maplitho Ballarpur Industries Ltd./JK, 100 pages or more. Single /Multi colour both side printing, Fabrication-Center stitch/Perfect Binding with glue paste binding.         | Less than 100     | Per Page |                             |       |                             |
|       |              |                                                                                                                                                                                                                                                                                          | 101 to 1,000      | Per Page |                             |       |                             |
|       |              |                                                                                                                                                                                                                                                                                          | 1,001 to above    | Per Page |                             |       |                             |
| 5     | Register III | Size-14"x10",Cover-300 GSM Art board, multi colour both side printing with lamination, Text pages-100 GSM Maplitho Ballarpur Industries Ltd./JK, 100 pages or more. Single /Multi colour both side printing, Fabrication-Center stitch/Perfect Binding with glue paste binding.          | Less than 100     | Per Page |                             |       |                             |
|       |              |                                                                                                                                                                                                                                                                                          | 101 to 1,000      | Per Page |                             |       |                             |
|       |              |                                                                                                                                                                                                                                                                                          | 1,001 to above    | Per Page |                             |       |                             |
| 6     | Register IV  | Size-14"x10",Cover-300 GSM Art board, multi colour both side printing with lamination, Text pages-100 GSM Maplitho Ballarpur Industries Ltd./JK, 100 pages or more. Single /Multi colour single side printing, Fabrication-Center stitch/Perfect Binding with glue paste binding.        | Less than 100     | Per Page |                             |       |                             |
|       |              |                                                                                                                                                                                                                                                                                          | 101 to 1,000      | Per Page |                             |       |                             |
|       |              |                                                                                                                                                                                                                                                                                          | 1,001 to above    | Per Page |                             |       |                             |
| 7     | Register V   | Size-11"x17", Cover-300 GSM Art board, multi colour both side printing with lamination, Text pages-100 GSM Maplitho Ballarpur Industries Ltd. (BILT)/JK, 100 pages or more. Single/Multi colour single side printing, Fabrication-Center stitch/Perfect Binding with glue paste binding. | Less than 100     | Per Page |                             |       |                             |
|       |              |                                                                                                                                                                                                                                                                                          | 101 to 1,000      | Per Page |                             |       |                             |
|       |              |                                                                                                                                                                                                                                                                                          | 1,001 to above    | Per Page |                             |       |                             |

| S.No. | Name of Item  | Item wise Specifications                                                                                                                                                                                                                                                                                                                                                   | Expected Quantity | Unit     | Cost Per Unit exclusive GST | GST @ | Cost Per Unit inclusive GST |
|-------|---------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|----------|-----------------------------|-------|-----------------------------|
| 8     | Register VI   | Size-11"x17", Cover-300 GSM Art board, multi colour both side printing with lamination, Text pages-100 GSM Maplitho Ballarpur Industries Ltd. (BILT)/JK, 100 pages or more. Single/Multi colour both side printing, Fabrication-Center stitch/Perfect Binding with glue paste binding.                                                                                     | Lessthan100       | Per Page |                             |       |                             |
|       |               |                                                                                                                                                                                                                                                                                                                                                                            | 101 to1,000       | Per Page |                             |       |                             |
|       |               |                                                                                                                                                                                                                                                                                                                                                                            | 1,001 to above    | Per Page |                             |       |                             |
| 9     | Register VII  | Size-14"x8.5", Cover-300 GSM Art board, multi colour both side printing with lamination,Text pages-100 GSM Maplitho Ballarpur Industries Ltd. (BILT)/JK, 100 pages or more. Single/Multi colour Single side printing, Fabrication-Center stitch/Perfect Binding with glue paste binding.                                                                                   | Lessthan100       | Per Page |                             |       |                             |
|       |               |                                                                                                                                                                                                                                                                                                                                                                            | 101 to1,000       | Per Page |                             |       |                             |
|       |               |                                                                                                                                                                                                                                                                                                                                                                            | 1,001 to above    | Per Page |                             |       |                             |
| 10    | Register VIII | Size-14"x8.5", Cover-300 GSM Art board, multi colour both side printing with lamination, Text pages-100 GSM Maplitho Ballarpur Industries Ltd. (BILT)/JK, 100 pages or more. Single/Multi colour both side printing, Fabrication-Center stitch/Perfect Binding with glue paste binding.                                                                                    | Lessthan100       | Per Page |                             |       |                             |
|       |               |                                                                                                                                                                                                                                                                                                                                                                            | 101 to1,000       | Per Page |                             |       |                             |
|       |               |                                                                                                                                                                                                                                                                                                                                                                            | 1,001 to above    | Per Page |                             |       |                             |
| 11    | Registers IX  | Size-11"x17" Text page- 100 GSM maplitho paper Ballarpur Industries Ltd. (BILT)/JK/Century/Andhra, 100 pages and above, both side printing single/ multi color, Cover Paper - Four color cover printed on 130 GSM Art Paper (BILT/JK) & pasted on 240z.Mill Board with Lamination, Fabrication - Hard Case Binding with Section sewing with glue pasting / perfect binding | Lessthan100       | Per Page |                             |       |                             |
|       |               |                                                                                                                                                                                                                                                                                                                                                                            | 101 to1,000       | Per Page |                             |       |                             |
|       |               |                                                                                                                                                                                                                                                                                                                                                                            | 1,001 to above    | Per Page |                             |       |                             |

| S.No. | Name of Item                  | Item wise Specifications                                                                                                                                                                                                                                                                                                                                             | Expected Quantity                                                              | Unit                                                     | Cost Per Unit exclusive GST | GST @ | Cost Per Unit inclusive GST |
|-------|-------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------|----------------------------------------------------------|-----------------------------|-------|-----------------------------|
| 12    | Register X                    | Size-8.5"x14" Text page- 100 GSM maplitho paper Ballarpur Industries Ltd. (BILT) / JK / Century /Andhra,100 page sand above, both side printing single/ multi color, Cover-Four color cover printed on130 GSM Art Paper (BILT/JK) & pasted on 24 Oz. Mill Board with Lamination, Fabrication-Hard Case Binding with Section sewing with glue pasting/perfect binding | Less than100<br>101 to1,000<br>1,001 to above                                  | Per Page<br>Per Page<br>Per Page                         |                             |       |                             |
| 13    | Module/<br>Booklet/Guidelines | Size-8.5"x11", CoverPaper-300GSM Mat art board, Cover Printing-Four colour both sides, Text Paper- 130 GSM Mat art paper (BILT/JK), Text Printing- Both side four colour, Lamination- one side on cover mat finished, Fabrication-section sewing with perfect glue paste binding.                                                                                    |                                                                                |                                                          |                             |       |                             |
|       |                               | No. of Text Page -4 to 40(Including Cover page)                                                                                                                                                                                                                                                                                                                      | Less than100<br>101 to1,000<br>1,001 to above<br>Less than100                  | Per Page<br>Per Page<br>Per Page<br>Per Page             |                             |       |                             |
|       |                               | No. of Text Page 41 to 80 (Including Cover page)                                                                                                                                                                                                                                                                                                                     | 101 to1,000<br>1,001 to above<br>Less than100                                  | Per Page<br>Per Page<br>Per Page                         |                             |       |                             |
|       |                               | No. of Text Page 81 to 120 (Including Cover page)                                                                                                                                                                                                                                                                                                                    | 101 to1,000<br>1,001 to above<br>Less than100                                  | Per Page<br>Per Page<br>Per Page                         |                             |       |                             |
|       |                               | No. of Text Page 121 & above (Including Cover page)                                                                                                                                                                                                                                                                                                                  | 101 to1,000<br>1,001 to above<br>Less than100<br>101 to1,000<br>1,001 to above | Per Page<br>Per Page<br>Per Page<br>Per Page<br>Per Page |                             |       |                             |

| S.No. | Name of Item | Item wise Specifications                                                                                                                    | Expected Quantity | Unit       | Cost Per Unit exclusive GST | GST @ | Cost Per Unit inclusive GST |
|-------|--------------|---------------------------------------------------------------------------------------------------------------------------------------------|-------------------|------------|-----------------------------|-------|-----------------------------|
| 14    | Posters      | Size-18" x 23", Paper - 80 GSM Maplitho, multi colour, One side printing on BILT/JK/Andhra/Century paper.                                   | 1-100             | Per Poster |                             |       |                             |
|       |              |                                                                                                                                             | 101-1000          | Per Poster |                             |       |                             |
|       |              |                                                                                                                                             | 1001-5000         | Per Poster |                             |       |                             |
|       |              |                                                                                                                                             | 5,001 - 20,000    | Per Poster |                             |       |                             |
|       |              |                                                                                                                                             | 20,001-1,00,000   | Per Poster |                             |       |                             |
|       |              |                                                                                                                                             | 1,00,001-2,00,000 | Per Poster |                             |       |                             |
|       |              |                                                                                                                                             | 2,00,001& above   | Per Poster |                             |       |                             |
|       |              |                                                                                                                                             | 1-100             | Per Poster |                             |       |                             |
|       |              | Size-19" x 29", Paper - 80 GSM Maplitho, multi colour, One side printing on BILT/JK/Andhra/Century paper                                    | 101-1000          | Per Poster |                             |       |                             |
|       |              |                                                                                                                                             | 1001-5000         | Per Poster |                             |       |                             |
|       |              |                                                                                                                                             | 5,001 - 20,000    | Per Poster |                             |       |                             |
|       |              |                                                                                                                                             | 20,001-1,00,000   | Per Poster |                             |       |                             |
|       |              |                                                                                                                                             | 1,00,001-2,00,000 | Per Poster |                             |       |                             |
|       |              |                                                                                                                                             | 2,00,001& above   | Per Poster |                             |       |                             |
|       |              |                                                                                                                                             | 1-100             | Per Poster |                             |       |                             |
|       |              | Size-15"x20",Paper-170GSM Maplitho, multi colour, One side printing on BILT/JK/Andhra/Century paper with hard lamination (15 micron sheet). | 101-1000          | Per Poster |                             |       |                             |
|       |              |                                                                                                                                             | 1001-5000         | Per Poster |                             |       |                             |
|       |              |                                                                                                                                             | 5,001 - 20,000    | Per Poster |                             |       |                             |
|       |              |                                                                                                                                             | 20,001-1,00,000   | Per Poster |                             |       |                             |
|       |              |                                                                                                                                             | 1,00,001-2,00,000 | Per Poster |                             |       |                             |
|       |              |                                                                                                                                             | 2,00,001&above    | Per Poster |                             |       |                             |

| S.No. | Name of Item    | Item wise Specifications                                                                                                                                                                                                                         | Expected Quantity | Unit       | Cost Per Unit exclusive GST | GST @ | Cost Per Unit inclusive GST |
|-------|-----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|------------|-----------------------------|-------|-----------------------------|
| 15    | Certificates    | Size 11"x8.5", Multi colour - Single/both side printing with lamination, Ivory board 300GSM.                                                                                                                                                     | 1-100             | Per Pc     |                             |       |                             |
|       |                 |                                                                                                                                                                                                                                                  | 101-1000          | Per Pc     |                             |       |                             |
|       |                 |                                                                                                                                                                                                                                                  | 1001 & above      | Per Pc     |                             |       |                             |
|       |                 | Size 8.5"x5.5", Multi colour - Single/both side printing with lamination, Ivory board 300GSM.                                                                                                                                                    | 1-100             | Per Pc     |                             |       |                             |
|       |                 |                                                                                                                                                                                                                                                  | 101-1000          | Per Pc     |                             |       |                             |
|       |                 |                                                                                                                                                                                                                                                  | 1001 & above      | Per Pc     |                             |       |                             |
|       |                 | Size 11"x17", Multicolour-Single/both side printing with lamination, Ivory board 300GSM.                                                                                                                                                         | 1-100             | Per Pc     |                             |       |                             |
|       |                 |                                                                                                                                                                                                                                                  | 101-1000          | Per Pc     |                             |       |                             |
|       |                 |                                                                                                                                                                                                                                                  | 1001 & above      | Per Pc     |                             |       |                             |
|       |                 |                                                                                                                                                                                                                                                  | 1001 & above      | Per Pc     |                             |       |                             |
| 16    | Adhesive Poster | Size:18"x23", Printing: Multicolour, One side, Paper : 130 GSM Chromo Art Paper, 3"x1" inch adhesive tapes at corners.                                                                                                                           | 1-1000            | Per Pc     |                             |       |                             |
|       |                 |                                                                                                                                                                                                                                                  | 1-500             | Per Poster |                             |       |                             |
|       |                 |                                                                                                                                                                                                                                                  | 501-1000          | Per Poster |                             |       |                             |
|       |                 |                                                                                                                                                                                                                                                  | 1001-5000         | Per Poster |                             |       |                             |
|       |                 |                                                                                                                                                                                                                                                  | 5001-20000        | Per Poster |                             |       |                             |
|       |                 |                                                                                                                                                                                                                                                  | 5001-20000        | Per Poster |                             |       |                             |
|       |                 |                                                                                                                                                                                                                                                  | 20001-50000       | Per Poster |                             |       |                             |
|       |                 |                                                                                                                                                                                                                                                  | 50001 & above     | Per Poster |                             |       |                             |
|       |                 |                                                                                                                                                                                                                                                  | 1-1000            | Per pc     |                             |       |                             |
|       |                 |                                                                                                                                                                                                                                                  | 1001-5000         | Per pc     |                             |       |                             |
| 17    | Fly leaf        | 13.5"x21.75" Open size, Fly Leaf Size 10.25"x13.5", 300 GSM Art Board (BILT/JK), Multi colored one side printing, Back side single color printing, Lamination-Front & back, Binding cloth pasting on centre fold, mounting on upper head corner. | 5001- & above     | Per pc     |                             |       |                             |
|       |                 |                                                                                                                                                                                                                                                  | 1-1,000           | Per Sheet  |                             |       |                             |
|       |                 |                                                                                                                                                                                                                                                  | 1,001-10,000      | Per Sheet  |                             |       |                             |
|       |                 |                                                                                                                                                                                                                                                  | 10,001-20,000     | Per Sheet  |                             |       |                             |
|       |                 |                                                                                                                                                                                                                                                  | 20,001 & above    | Per Sheet  |                             |       |                             |
|       |                 |                                                                                                                                                                                                                                                  | 1-1,000           | Per Sheet  |                             |       |                             |
|       |                 |                                                                                                                                                                                                                                                  | 1,001-10,000      | Per Sheet  |                             |       |                             |
|       |                 |                                                                                                                                                                                                                                                  | 10,001-20,000     | Per Sheet  |                             |       |                             |
|       |                 |                                                                                                                                                                                                                                                  | 20,001 & above    | Per Sheet  |                             |       |                             |
|       |                 |                                                                                                                                                                                                                                                  | 1-1,000           | Per Sheet  |                             |       |                             |
| 18    | Letter Pads     | Size- A4, Executive Bond paper 100 GSM, Multi Colour printing, 100 sheets in eachpad.                                                                                                                                                            | 1-1,000           | Per Sheet  |                             |       |                             |
|       |                 |                                                                                                                                                                                                                                                  | 1,001-10,000      | Per Sheet  |                             |       |                             |
|       |                 |                                                                                                                                                                                                                                                  | 10,001-20,000     | Per Sheet  |                             |       |                             |
|       |                 |                                                                                                                                                                                                                                                  | 20,001 & above    | Per Sheet  |                             |       |                             |

| S.No.                                                                         | Name of Item | Item wise Specifications                                 | Expected Quantity | Unit         | Cost Per Unit exclusive GST | GST @ | Cost Per Unit inclusive GST |
|-------------------------------------------------------------------------------|--------------|----------------------------------------------------------|-------------------|--------------|-----------------------------|-------|-----------------------------|
| Size - 8.5" x5.5", 100 GSM Maplitho paper Ballarpur Industries Ltd. (BILT)/JK |              |                                                          |                   |              |                             |       |                             |
| 19                                                                            | Handbills    | Single Sheet, Single colour single / both side printing. | 1-1000            | Per Handbill |                             |       |                             |
|                                                                               |              |                                                          | 1001-10000        | Per Handbill |                             |       |                             |
|                                                                               |              |                                                          | 10,001-50,000     | Per Handbill |                             |       |                             |
|                                                                               |              | Single Sheet, Multi colour single/both side printing     | 50,001-100,000    | Per Handbill |                             |       |                             |
|                                                                               |              |                                                          | 100,001 & above   | Per Handbill |                             |       |                             |
|                                                                               |              |                                                          | 1-1000            | Per Handbill |                             |       |                             |
|                                                                               |              | Double Sheet, Single colour single / both side printing  | 1001-10000        | Per Handbill |                             |       |                             |
|                                                                               |              |                                                          | 10,001-50,000     | Per Handbill |                             |       |                             |
|                                                                               |              |                                                          | 50,001-100,000    | Per Handbill |                             |       |                             |
|                                                                               |              | Double Sheet, Single/multi colour both side printing.    | 100,001 & above   | Per Handbill |                             |       |                             |
|                                                                               |              |                                                          | 1-1000            | Per Handbill |                             |       |                             |
|                                                                               |              |                                                          | 1001-10000        | Per Handbill |                             |       |                             |
|                                                                               |              |                                                          | 10,001-50,000     | Per Handbill |                             |       |                             |
|                                                                               |              |                                                          | 50,001-100,000    | Per Handbill |                             |       |                             |
|                                                                               |              |                                                          | 100,001 & above   | Per Handbill |                             |       |                             |
|                                                                               |              |                                                          | 1-1000            | Per Handbill |                             |       |                             |
|                                                                               |              |                                                          | 1001-10000        | Per Handbill |                             |       |                             |
|                                                                               |              |                                                          | 10,001-50,000     | Per Handbill |                             |       |                             |
|                                                                               |              |                                                          | 50,001-100,000    | Per Handbill |                             |       |                             |
|                                                                               |              |                                                          | 100,001 & above   | Per Handbill |                             |       |                             |

| S.No. | Name of Item                 | Item wise Specifications                                                                                                                                                                          | Expected Quantity | Unit     | Cost Per Unit exclusive GST | GST @ | Cost Per Unit inclusive GST |
|-------|------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|----------|-----------------------------|-------|-----------------------------|
| 20    | Different Types of Forms     | Size 8.5" x 11", Single colour, Single side printing, Paper Maplitho 70 GSM Ballarpore Industries Ltd. (BILT)/JK, Packing 500 forms in each packet with craft paper binding.                      | Lessthan1,000     | Per Form |                             |       |                             |
|       |                              |                                                                                                                                                                                                   | 1001-5000         | Per Form |                             |       |                             |
|       |                              |                                                                                                                                                                                                   | 5001-20000        | Per Form |                             |       |                             |
|       |                              |                                                                                                                                                                                                   | 20001and above    | Per Form |                             |       |                             |
|       |                              | Size 8.5" x 11", Single colour, Both side printing, Paper Maplitho 70 GSM Ballarpore Industries Ltd. (BILT)/JK, Packing 500 forms in each packet with craft paper binding.                        | Lessthan1,000     | Per Form |                             |       |                             |
|       |                              |                                                                                                                                                                                                   | 1001-5000         | Per Form |                             |       |                             |
|       |                              |                                                                                                                                                                                                   | 5001-20000        | Per Form |                             |       |                             |
|       |                              |                                                                                                                                                                                                   | 20001and above    | Per Form |                             |       |                             |
|       |                              | Size 8.5" x 11", Multi colour, Single side printing, Paper Maplitho 70 GSM Ballarpore Industries Ltd. (BILT)/JK, Packing 500 forms in each packet with craft paper binding                        | Lessthan1,000     | Per Form |                             |       |                             |
|       |                              |                                                                                                                                                                                                   | 1001-5000         | Per Form |                             |       |                             |
|       |                              |                                                                                                                                                                                                   | 5001-20000        | Per Form |                             |       |                             |
|       |                              |                                                                                                                                                                                                   | 20001and above    | Per Form |                             |       |                             |
| 21    | Different Types of Forms Pad | Size 8.5" x 11", Multi colour, Both side printing, PaperMaplitho70GSM (BILT)/JK, Packing 500 forms in each packet with craft paper binding                                                        | Lessthan1,000     | Per Form |                             |       |                             |
|       |                              |                                                                                                                                                                                                   | 1001-5000         | Per Form |                             |       |                             |
|       |                              |                                                                                                                                                                                                   | 5001-20000        | Per Form |                             |       |                             |
|       |                              |                                                                                                                                                                                                   | 20001and above    | Per Form |                             |       |                             |
|       |                              | Size 8.5" x 11", Single colour, Single side printing, Cover & Text Pages : Paper Maplitho 70 GSM Ballarpore Industries Ltd./JK/Century/Andhra ,No. of sheets 204 in each pad with perfect binding | Lessthan1,000     | Per pad  |                             |       |                             |
|       |                              |                                                                                                                                                                                                   | 1001-5000         | Per pad  |                             |       |                             |
|       |                              |                                                                                                                                                                                                   | 5001-20000        | Per pad  |                             |       |                             |
|       |                              |                                                                                                                                                                                                   | 20001and above    | Per pad  |                             |       |                             |
|       |                              | Size 8.5" x 11", Single colour, Single side printing, Cover & Text Pages : Paper Maplitho 70 GSM Ballarpore Industries Ltd./JK/Century/Andhra ,No. of sheets 204 in each pad with perfect binding | Lessthan1,000     | Per pad  |                             |       |                             |
|       |                              |                                                                                                                                                                                                   | 1001-5000         | Per pad  |                             |       |                             |
|       |                              |                                                                                                                                                                                                   | 5001-20000        | Per pad  |                             |       |                             |
|       |                              |                                                                                                                                                                                                   | 20001and above    | Per pad  |                             |       |                             |

| S.No. | Name of Item                 | Item wise Specifications                                                                                                                                                                       | Expected Quantity                                                                             | Unit         | Cost Per Unit exclusive GST | GST @ | Cost Per Unit inclusive GST |
|-------|------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------|--------------|-----------------------------|-------|-----------------------------|
| 22    | Different Types of Forms Pad | Size 8.5" x 11", Multi colour, Single side printing, Cover & Text Pages : Paper Maplitho 70 GSM Ballarpore Industries Ltd./JK/Century/Andhra.No.of sheets 204 in each pad with perfect binding | Less than 1,000                                                                               | Per pad      |                             |       |                             |
|       |                              |                                                                                                                                                                                                | 1001-5000                                                                                     | Per pad      |                             |       |                             |
|       |                              |                                                                                                                                                                                                | 5001-20000                                                                                    | Per pad      |                             |       |                             |
|       |                              |                                                                                                                                                                                                | 20001 and above                                                                               | Per pad      |                             |       |                             |
|       |                              |                                                                                                                                                                                                | Less than 1,000                                                                               | Per pad      |                             |       |                             |
|       |                              |                                                                                                                                                                                                | 1001-5000                                                                                     | Per pad      |                             |       |                             |
| 23    | Stickers                     | Size 8.5" x 11", Multi colour, both side printing, Cover & Text Pages: Paper Maplitho 70 GSM Ballarpore Paper mill/ JK/ Century/ Andhra, No. of sheets 204 in each pad with perfect binding    | 5001-20000                                                                                    | Per pad      |                             |       |                             |
|       |                              |                                                                                                                                                                                                | 20001 and above                                                                               | Per pad      |                             |       |                             |
|       |                              |                                                                                                                                                                                                | Size - 11"x8.5", Multi colour, Avery Dennison 75 GSM gumming sheet with 60 GSM release paper. | Per Sticker  |                             |       |                             |
|       |                              |                                                                                                                                                                                                | 1-500                                                                                         | Per Sticker  |                             |       |                             |
|       |                              |                                                                                                                                                                                                | 501-1000                                                                                      | Per Sticker  |                             |       |                             |
|       |                              |                                                                                                                                                                                                | 1001-2000                                                                                     | Per Sticker  |                             |       |                             |
| 24    | Pamphlet                     | Size - 11"x17", Multi colour, Avery dennison 75 GSM gumming sheet with 60 GSM release paper.                                                                                                   | 2,001 & above                                                                                 | Per Sticker  |                             |       |                             |
|       |                              |                                                                                                                                                                                                | 1-500                                                                                         | Per Sticker  |                             |       |                             |
|       |                              |                                                                                                                                                                                                | 501-1000                                                                                      | Per Sticker  |                             |       |                             |
|       |                              |                                                                                                                                                                                                | 1001-2000                                                                                     | Per Sticker  |                             |       |                             |
|       |                              |                                                                                                                                                                                                | 2,001 & above                                                                                 | Per Sticker  |                             |       |                             |
|       |                              |                                                                                                                                                                                                | Size - 8.5"x11", 90 gsm Maplitho/JK/Andhra/Century Paper, Single/both side printing.          | Per Pamphlet |                             |       |                             |
| 24    | Pamphlet                     | Single Color printing                                                                                                                                                                          | 1-500                                                                                         | Per Pamphlet |                             |       |                             |
|       |                              |                                                                                                                                                                                                | 501-1000                                                                                      | Per Pamphlet |                             |       |                             |
|       |                              |                                                                                                                                                                                                | 1001-10000                                                                                    | Per Pamphlet |                             |       |                             |
|       |                              |                                                                                                                                                                                                | 10001-50000                                                                                   | Per Pamphlet |                             |       |                             |
|       |                              |                                                                                                                                                                                                | 50,001-1,00,000                                                                               | Per Pamphlet |                             |       |                             |
|       |                              |                                                                                                                                                                                                | 1,00,001-5,00,000                                                                             | Per Pamphlet |                             |       |                             |

| S.No. | Name of Item | Item wise Specifications                                                           | Expected Quantity | Unit         | Cost Per Unit exclusive GST | GST @ | Cost Per Unit inclusive GST |
|-------|--------------|------------------------------------------------------------------------------------|-------------------|--------------|-----------------------------|-------|-----------------------------|
|       |              | Size-8.5"x11", 90 gsm Maplitho/JK/Andhra/Century Paper, Single/both side printing. |                   |              |                             |       |                             |
|       |              |                                                                                    | 1-500             | Per Pamphlet |                             |       |                             |
|       |              |                                                                                    | 501-1000          | Per Pamphlet |                             |       |                             |
|       |              |                                                                                    | 1001-10000        | Per Pamphlet |                             |       |                             |
|       |              |                                                                                    | 10001-50000       | Per Pamphlet |                             |       |                             |
|       |              |                                                                                    | 50,001-1,00,000   | Per Pamphlet |                             |       |                             |
|       |              |                                                                                    | 1,00,001-5,00,000 | Per Pamphlet |                             |       |                             |
|       | Pamphlet     | Single Color printing                                                              |                   |              |                             |       |                             |

DIFFERENT TYPES OF IEC MATERIALS

| S.No. | Name of Item                   | Item wise Specifications                                                                                                                              | Expected Quantity                                        | Unit                                | Cost Per Unit exclusive GST | GST @ | Cost Per Unit inclusive GST |
|-------|--------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------|-------------------------------------|-----------------------------|-------|-----------------------------|
| 1     | Flex Banner 1                  | Front Lit Flex Print with 10 microns(SRF) Normal with multicolor printing with 05 inch diameter eyelet in all four side                               | 1 to 300 sq ft<br>301 to 500 sq ft<br>501 to above sq ft | Per sq ft<br>Per sq ft<br>Per sq ft |                             |       |                             |
| 2     | Flex Banner 2                  | Front Lit flex print, 10 microns (star) High Quality Glossy , multicolor printing with 05 inch diameter eyelet in all four side                       | 1 to 300 sq ft<br>301 to 501sq ft<br>501 to above sq ft  | Per sq ft<br>Per sq ft<br>Per sq ft |                             |       |                             |
| 3     | Hoarding Flex Banner- 1        | Front lit Flex Hoarding Print, 10 microns (SRF) Normal with multicolor printing with 05 inch diameter eyelet in all four side                         | 1 to 300 sq ft<br>301 to 501sq ft<br>501 to above sq ft  | Per sq ft<br>Per sq ft<br>Per sq ft |                             |       |                             |
| 4     | Hoarding Flex Banner- 2        | Front lit Flex Hoarding Print, 13 microns (Star) High Quality Glossy Black out with multicolor printing with 05 inch diameter eyelet in all four side | 1 to 300 sq ft<br>301 to 501sq ft<br>501 to above sq ft  | Per sq ft<br>Per sq ft<br>Per sq ft |                             |       |                             |
| 5     | Flex Board (with Iron Framing) | Front Lit Flex Print 10 Microns (SRF) with multicolor printing iron hole 01 inch square pipe (22 gauge) pasting with 02 pieces clip for board hanging | 1 to 300 sq ft<br>301 to 501sq ft<br>501 to above sq ft  | Per sq ft<br>Per sq ft<br>Per sq ft |                             |       |                             |

| S.No. | Name of Item                             | Item wise Specifications                                                                                                                                                            | Expected Quantity  | Unit      | Cost Per Unit exclusive GST | GST @ | Cost Per Unit inclusive GST |
|-------|------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|-----------|-----------------------------|-------|-----------------------------|
| 6     | Vinyl Stickers                           | Vinyl on High Quality Glossy Avery/LG, with 3 pass multi colour, one side printing, Multicolor Printed on solvent Machine                                                           | 1 to 300 sq ft     | Per sq ft |                             |       |                             |
|       |                                          |                                                                                                                                                                                     | 301 to 500 sq ft   | Per sq ft |                             |       |                             |
|       |                                          |                                                                                                                                                                                     | 501 to above sq ft | Per sq ft |                             |       |                             |
| 7     | Matt Vinyl Stickers (for Glass only)     | Matt Vinyl on High quality Media with 3 pass multi colour, one side printing, Printed on solvent Machine for Glass.                                                                 | 1 to 300 sq ft     | Per sq ft |                             |       |                             |
|       |                                          |                                                                                                                                                                                     | 301 to 501sq ft    | Per sq ft |                             |       |                             |
|       |                                          |                                                                                                                                                                                     | 501 to above sq ft | Per sq ft |                             |       |                             |
| 8     | One way vision Stickers (for Glass only) | One way Vision Sticker on High quality Media with 3 pass multi colour, one side printing, Printed on solvent Machine for Glass                                                      | 1 to 300 sq ft     | Per sq ft |                             |       |                             |
|       |                                          |                                                                                                                                                                                     | 301 to 501sq ft    | Per sq ft |                             |       |                             |
|       |                                          |                                                                                                                                                                                     | 501 to above sq ft | Per sq ft |                             |       |                             |
| 4     | Printing on Sun Board                    | Solvent Vinyle Multi color print (on High Quality Glossy Avery/LG Media) preferably in Konica and pasted over 3mm                                                                   | 4 to 100 sq ft     | Per sq ft |                             |       |                             |
|       |                                          |                                                                                                                                                                                     | 101 to above sq ft | Per sq ft |                             |       |                             |
|       |                                          |                                                                                                                                                                                     |                    |           |                             |       |                             |
| 5     | Roll up Standee 1                        | Folding Scroller Standee with the provision of hanging of flex duly DIGITAL PRINTED in the size of 2.5 feet X 6 feet with Carry Bag and Aluminum Stand.                             | 1-50 pcs           | Per pc    |                             |       |                             |
|       |                                          |                                                                                                                                                                                     | 51-100 pcs         | Per pc    |                             |       |                             |
|       |                                          |                                                                                                                                                                                     | 101 to above       | Per pc    |                             |       |                             |
| 6     | Digital Acrylic board                    | Digital Printing Sheet to be sandwiched fixed in between Acrylic 5mm thick, imported clear sheet fabrication; with SS Studs to be screwed on the 4 corners to be fixed on the wall. | 1-100 sq ft        | Per sq ft |                             |       |                             |
|       |                                          |                                                                                                                                                                                     | 101 to above sq ft | Per sq ft |                             |       |                             |
|       |                                          |                                                                                                                                                                                     |                    |           |                             |       |                             |

| S.No. | Name of Item                     | Item wise Specifications                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Expected Quantity  | Unit      | Cost Per Unit exclusive GST | GST @ | Cost Per Unit inclusive GST |
|-------|----------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|-----------|-----------------------------|-------|-----------------------------|
| 7     | Glow Signboard With installation | <b>Box:</b> <ul style="list-style-type: none"> <li>The box size as per requirement</li> <li>The board frame should be made of MS Pipe 25x25x1.5 mm</li> <li>Top, Bottom and Side cover shall be made of 26 SWG GI sheet</li> <li>Back side of the board shall be covered with 26 SWG plain GI</li> <li>Sheet fixed with rivet and screws.</li> </ul> <b>Lighting/Illumination:</b> <ul style="list-style-type: none"> <li>Minimum one tube light set is to be provided per Six Square</li> <li>Feet of board area</li> <li>Complete tube light set is to be provided. Tube lights</li> <li>Shall be of reputed make.</li> <li>Copper chokes of reputed make should be used</li> <li>Only copper wiring will be used.</li> </ul> <b>Flex:</b> <ul style="list-style-type: none"> <li>Backlit Flex should be of LG / star Flex.</li> <li>Writing work etc. should be digitally printed.</li> </ul> | 1-100 sq ft        | Per sq ft |                             |       |                             |
|       |                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | 101-500 sq ft      | Per sq ft |                             |       |                             |
|       |                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | 501 to above sq ft | Per sq ft |                             |       |                             |
| 8     | Cloth Banner                     | नेहरू बाग/हत्या (लट्ठा कपड़ा) पर मुद्रण, आकार - लंबाई 2 मीटर एवं चौड़ाई 0.75 मीटर, एक-तीन रंगीय प्रिंटिंग, बायीं एवं दाहिनी दोनों छोर पर विभिन्न स्थलों पर टंगने हेतु सिलाई होना चाहिए।                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | 1-200              | Per pc    |                             |       |                             |
|       |                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | 201-500            | Per pc    |                             |       |                             |
|       |                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | 501 to above       | Per pc    |                             |       |                             |

Signature of Authorized Signatory:  
Seal with Designation:

Place: